



PETITION TO GRADUATE

Please refer to the Petition to Graduate section of the Student Handbook for more information and deadlines. <https://www.sksm.edu/resources/student-handbook/>

Requirements (to be emailed to: Registrar@sksm.edu, kmoebius@sksm.edu, and your advisor):

- Cover letter outlining your readiness for graduation (250-500 words)
- Updated narrative Threshold Self-Assessment
- Petition to Graduate Form: Students must save the completed form as a PDF with the name as [Term].[PetitiontoGraduate].[Your first and last name].

Student Name: _____

Student Populi Barcode ID #: _____

Student Legal Name (if different): _____

PETITIONING TO GRADUATE:

Academic Year: _____ : Term (check): Fall Spring

Degree: _____

I have reviewed and verified that this student will have completed all necessary requirements, including ____90____ 48 credits (check one), by the end of the graduation term listed above.

Faculty Advisor Signature: _____ Date: _____

I have successfully completed the academic audit of the student listed above.

Registrar Signature: _____ Date: _____

I have successfully completed the financial audit of the student listed above.

Student Accounts Manager Signature: _____ Date: _____

I confirm the faculty has voted to confirm this student's petition to graduate.

Dean of Faculty: _____ Date: _____

Email your completed PDF form to: registrar@sksm.edu, kmoebius@sksm.edu Coordinator of Academic Program, and to your advisor. The office of the registrar will obtain the necessary signatures after the completed form is received. You will be notified by your advisor if you are approved by the faculty for graduation.