



# STARR KING

## SCHOOL FOR THE MINISTRY

### MID-DEGREE PORTFOLIO CONFERENCE RECORD

Please check Student Handbook for a detailed description of the Portfolio Conference.

**Student's Legal Name:** \_\_\_\_\_

**Student's preferred name (if used):** \_\_\_\_\_

**Program:** \_\_\_\_\_ **Semesters in the program (#):** \_\_\_\_\_

**Advisor:** \_\_\_\_\_

**Second Faculty:** \_\_\_\_\_

**Community Representative:** \_\_\_\_\_

**Organization/Affiliation:** \_\_\_\_\_

**Student Representative:** \_\_\_\_\_

**Additional guest** (only by permission of the advisor): \_\_\_\_\_

**Date:** \_\_\_\_\_

Notes about the portfolio conference are on record with the student's advisor. They are confidential and will be used with the student for advising purposes.

**Additional comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature of advisor:** \_\_\_\_\_

**Signature of student:** \_\_\_\_\_

**Signature of registrar:** \_\_\_\_\_

Student is responsible for completing this form prior to conference.

Students must save the completed form as a PDF with the name as Term.MidDegreePortfolioConference.Your first and last name. Then, email the form to registrar@sksm.edu, and Cc your advisor. The office of the registrar will obtain the necessary signatures after the completed PDF form is received.