



REQUEST FOR PERSONAL GROWTH AND LEARNING FUND

Please type or write legibly and clearly.
E-signatures and digital copies accepted.

As needs arise, students may request a personal growth and learning fund to assist with the cost of a specific learning experience, a research paper, or an educational undertaking that involves travel. The Admissions and Scholarship Committee designate funds for this purpose, from the financial aid annual gifts to the school. Funds for this purpose are modest.

To request a personal growth and learning fund, consult with your advisor or a member of the faculty regarding your plans, then complete the following including the signature from a faculty member who recommends this grant be made, and then **return it to Chris Schelin, Dean of Students: cschelin@sksm.edu**. **Once you have been awarded you will be asked to complete a W-9 form. These funds are taxed and will be reported on your 1099 form at the end of the calendar year.**

Name (legal) _____ Name (optional preferred) _____

Degree _____ Year of Study _____ Advisor _____

Current Mailing Address _____

Phone # _____

Purpose: Briefly describe the learning experience for which you are requesting a grant:

Amount Required: State the amount requested, and identify what it will be spent for:

Evaluation: How will you reflect on the value of this learning experience?
(Write-up? Follow-up conversation with your advisor? etc.)

Faculty Recommendation: Include the **typed name and signature** of any faculty member who recommends this grant be made, plus any comments the faculty member wishes to make:

Faculty Name

Faculty Signature

Date

Faculty Comments: (please type)

I covenant to complete the activity for which I have received funds or return the money.

Student Signature

Date